

This *Pollution Incident Response Management Plan* has been prepared by Raymond Mjadwesch (BSc – Environmental Technology 1994) of Mjadwesch Environmental Service Support (MESS) in accordance with guidelines and requirements of the EPA (directions dated 16.1.2012) under amendments to the *Protection of the Environment Operations (General) Regulation 2009*.

The information contained herein is complete and correct to the best of my knowledge. The author accepts full responsibility for any errors or omissions, however this publication has been produced in good faith and on the basis that neither MESS nor its personnel are liable (whether by reason of negligence, lack of care or otherwise) to any person for any damage or loss whatsoever which may occur in relation to that person taking or not taking (as the case may be) action in respect of any representation, statement or advice herein.

Signed:

R Mjadwesch

Date:

29th August 2012



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6. Pollution Management

Locked storage and hanger provide security against unauthorised access to hazardous materials, machinery and equipment.

Containment of spills relies on earth-bunded fuel storage areas and concrete bunded re-fuelling areas

On-site spill kit (Bulbeck Envirosolution) contains:

Wheelie Bin 240 Ltr	1
Oil Absorbent Pads Heavy Duty	50
Oil Absorbent Pillow	1
Oil Absorbent Boom 3 metre x 75mm	2
Oil Absorbent Boom 1.2 metre x 75mm	4
Oil Absorbent Bio Active Floor Sweep 10kg Bag	3
PPE Kit – Safety Glasses, Overalls, Gloves	1
Contaminated Waste Bag and Tie	10
Emergency Putty - Plug and Dike 250 gm	1
Emergency Spill Kit Sticker	2

In addition 4 x 30 litre bags of absorbent granules are kept on site.

7. Responsibilities

All reporting and management responsibilities for the Capertee Heliport, including review of this PIRMP, reside with the authorised owner / operator of the licensed premises.

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8. Training

Spill kit use is covered by self-education training which comes with the spill kit. The owner / operator has been operating machinery (heavy excavation plant) as Lilley Plant Hire since 1997, as well as conducting helicopter operations based at the Capertee heliport since 2005. The licensee has extensive training and experience in materials handling and storage (fuels), and incident control and management.

Flight crew dangerous goods course is a compulsory training requirement every 2 years; Rural Fire Service training plus MVA & fuel spills (ID number Mr Mark Lilley 85209)

9. Pollution Incident Management

- In the event of a spill, the spill will be contained / controlled, if possible.

The EPA have developed a protocol for Industry notification of pollution incidents, which must be followed *immediately* following the incident.

- Call **000** if the incident present an immediate threat to human health or property. Fire and Rescue NSW, the NSW Police and the NSW Ambulance Service are the first responders, responsible for controlling and containing incidents.
 - a). Advise the location of the incident, and your location and contact details
 - b). Advise the number of casualties and nature of incident and injuries, if any
 - c). Follow all instructions
- If the incident does not require an initial combat agency, or once the 000 call has been made, notify the relevant authorities in the following order:
 - a). Neighbours / nearby residents who may be at risk from the incident
 - b). The appropriate regulatory authority (ARA) for the activity under the POEOA 1997 (**EPA on 131 555**)
 - c). The Ministry of Health (via **Lithgow Hospital on 02 6350 2300**)
 - d). **Workcover on 131 050**
 - e). The local authority (**Lithgow City Council on 02 6354 9999**)
 - f). Fire & Rescue NSW (**000**)
- Follow all instructions, particularly directions on incident management from the EPA, health advice from the Department of Health, and advice from Workcover, depending on the nature of the incident.
- Fire & Rescue NSW would be responsible for clean-up of any emergency / forced / uncontrolled landing site, if an uncontrolled spill / emission / pollution incident were to occur in a remote location.
- Up-date and/or stand-down any notified parties (neighbours etc) as the incident is resolved and/or finalised.
- Prepare written incident report (including but not necessarily limited to: time and date, nature of incident, control measures implemented, agencies notified, outcomes and effects, regulatory responses / future compliance requirements)

10. Testing a Pollution Incident Response

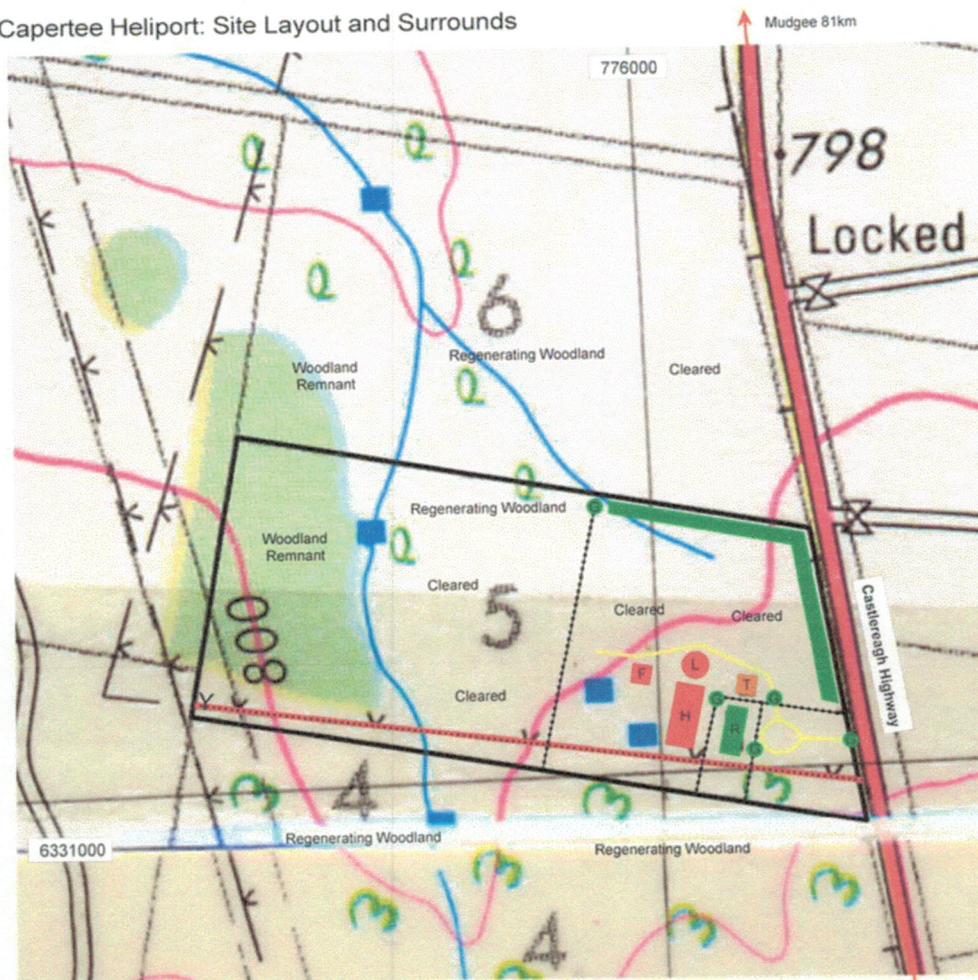
Annual review of the plan will include checking the designations of notifiable agencies and that phone numbers remain correct and up to date for first responders, ARAs and LGA and neighbours / nearby residents.

Monthly maintenance and fuel storage / infrastructure checks include bund-wall integrity and capacity, spill kit supplied and in good working order, fuel storage containers in good condition (no leaks etc), work-space and re-fuelling areas are clean and equipment is stored safely and securely.

Once every 12 months an incident response drill will be conducted, going through and describing a hypothetical spill scenario and the incident response according to the Pollution Incident Report form appended to this PIRMP as Attachment 2.

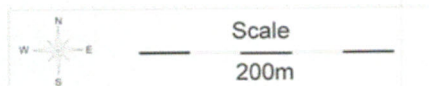
Attachment 1.

Capertee Heliport: Site Layout and Surrounds



Source: Capertee 8831-1-S & Upper Turon 8831-1-N
Topographical Maps (1st Ed)

c Land & Property Information
Panorama Avenue Bathurst NSW
www.lpi.gov.au



Key:

- Boundary
- Internal Fences
- Residence
- Toilet (dismountable)
- Gate
- Hangar
- Helipad
- Access
- Transmission Line
- Fuel Storage Area

Capertee 1km
Lithgow 40km

Attachment 2. Pollution / Incident Report

Time:	Date:
Nature of Incident:	
Response:	
Emergency Services – 000	
Early Warning (neighbours)	
OEH-EPA – 131 555	
Lithgow Hospital – 02 6350 2300	
Workcover – 131 050	
Lithgow City Council – 02 6354 9999	
Notes:	